

Mason County Investigation Report Form

Case Number: _____ Parcel Number: _____ - _____ - _____

Violation Site Address: _____

Property Owner(s): _____

Mailing Address: _____

Tenant/Contractor/Operator on site: _____

Complaint Received by : Phone _____ Email _____ Website _____ In Person _____

Directions to Site: _____

Description of Concern: _____

XX

Department of Concern: Building _____ Planning _____ Fire _____ Public Works _____
Solid Waste _____ Onsite _____ Wells _____ Food _____ Other _____

Investigation Date and Findings: _____

Under Chapter 42.56 RCW, the Public Records Act, a Complaint Form is a public record subject to disclosure. You, as a complainant, may request that your identity not be disclosed to the public. If you request that the Community Services Department not disclose your identity, the department will attempt to honor your preference, but makes no assurances that your identity will not be made public. Additionally, if the complaint results in a case being filed in court, you will most likely be named a witness and your identity will therefore be disclosed.

Mason County investigates possible violations on a complaint basis only. Therefore, the name of the person filing the complaint should be provided.

Please Check One of the Following Lines:

Please do not disclose my identity. I understand that disclosure may be required by court order or if this matter goes to court.

You may disclose my identity.

Name (please print): _____ Phone: (_____) _____

Address: _____
Street City State Zip

Signature of Complainant: _____ Date: _____